TORI BEAUDOIN



Four years of experience at reputable music/entertainment companies seeking to utilize acquired knowledge and work experience to continue career within music business

EXPERIENCE

Allegra Music Academy
Encino, CA
09/2019 – 03/2020

Voice, Piano and Guitar Teacher

- Developed lesson plans catered to each student and monitors student's progress
- Created a learning environment that is safe and empowering for student's to learn music fundamentals
- Taught guitar, piano, and voice to students ages 3-15

Austin Oddities & Entertainment
San Antonio, TX
09/2017 – 06/2018

A&R Coordinator/Events Manager

- Scouted local talent in the San Antonio/Austin TX area for roster
- Created proposals, contracts and invoices for clients catering to requested talent on roster
- Acted as liaison between clients and talent
- Oversaw events, communication and final details such as costuming, and equipment setup

Cox Tile Co.
San Antonio, TX
09/2017-06/2018

Business Development/Office Manager

- Creating and upholding goals for development and overseeing new marketing initiatives
- Handled administrative duties such as events calendar and incoming phone calls

Self-Titled Tour
Various Cities
06/2017-08/2017

Tour Manager/Performer

- Organized bookings and travel through 15 cities in the U.S. such as Nashville, New Orleans and Austin
- Designed website and promoted content via social media and Google Analytics

Warner Bros. Records
Burbank, CA
09/2015-12/2015

Sales Intern

- Assisted in prepping material such as weekly reports and daily charts for National Director and Vice President of Sales by using softwares such as Soundscan and Tableau
- Created proposals of successful artists and used marketing strategies

EDUCATION

Emerson College
Boston, MA
2012-2016

B.A. Theatre Studies & Performance, minor in Psychology

-Internships at Spotify and Warner Bros. Records (2015)

SKILLS

- Outstanding time management, organizational, and communication skills
- Excellent in Microsoft Office, Pages, Numbers, Keynote, Soundscan and Tableau
- Strong and flexible understanding of recording, production and creative side of business

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